

# HONG KONG INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

## PRACTISING CERTIFICATE (“PC”) EXAMINATIONS

### REGISTRATION AND ENTRY FORM

**IMPORTANT:**

- Please read the Notes carefully before completing this Form.
- **Personal Data (Privacy) Ordinance:** All information provided in this form will be used for purposes relating to the administration of examinations under the Professional Accountants Ordinance. In addition, the Institute may use the collected data for statistical research and analysis. The provision of personal data by means of this form is voluntary. However, insufficient information may result in rejection of an enrolment. Data collected is accessible to officers, committees or persons processing the enrolment and examination matters.

Applicants may access their personal data kept by the Institute and if applicable correct or update it. Please contact the Student Education & Training Department at 27th Floor, Wu Chung House, 213 Queen’s Road East, Wanchai, Hong Kong (tel: 2287 7228) for the purpose.

I.	<b>Name:</b> Miss/Mr./Mrs./Ms.* _____	(Surname First)
II.	<input type="checkbox"/> <b>HKICPA Member</b> Membership No.: _____ <input type="checkbox"/> <b>HKSA/ACCA Joint Scheme Graduate</b> Student Registration No.: _____ <input type="checkbox"/> <b>Non-HKICPA member</b> (see Notes 2.2-10) Non-member No., if any: _____	
	For Non-HKICPA members entering the PC Examinations for the first time, a certified copy of each of the followings should be attached: (see Note 33)	
	<input type="checkbox"/> Your HKID Card / Passport* <input type="checkbox"/> Your membership certificate issued by your parent institute and your examination result transcript issued by your parent institute showing that you have completed its professional examinations <b>OR</b> An assessment letter issued by the Institute’s Student Education and Training Department	
III.	<b>Correspondence Address:</b> (see Notes 35-37)	
	<input type="checkbox"/> <b>(For current HKICPA members, graduates and registered students only)</b> Please send all correspondence relating to the PC Examinations to my correspondence address currently kept in the Institute’s membership/studentship database.	
	<input type="checkbox"/> Please send all correspondence relating to the PC Examinations to the following address: _____ _____	
IV.	<b>Day-time Contact Telephone No.:</b> _____	<b>Fax No.:</b> _____
V.	<b>Examination session to enter:</b> _____ 2009	
VI.	<b>First registration for PC Examinations:</b> _____ session	
VII	<b>Paper(s) to enter:</b> <input type="checkbox"/> PC-Auditing <input type="checkbox"/> PC-Law <input type="checkbox"/> PC-Tax Planning	
VIII	<b>Access right subscription for PC Online Resources Centre (ORC)*:</b> <div style="display: flex; justify-content: space-around;"> <span>PC-Auditing</span> <span>PC-Law</span> <span>PC-Tax Planning</span> </div>	
	Access to the ORC - Download past PC exam papers <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - View webcasted videos on examination assistance seminars <input type="checkbox"/> N/A <input type="checkbox"/>	
	<i>#Service is available to applicants under Member category only. HKICPA members/students who subscribed for the access right to the ORC will be notified by mail for the activation.</i>	
IX.	<b>Amount paid:</b> (see notes 27-31) HK\$ _____	

\* Please delete as appropriate.

Please “✓” in the appropriate box.

X. **Qualifying Status:** (see Notes 2-10)

A. **HKICPA member with other professional qualifications**★

- Member of the American Institute of Certified Public Accountants
- Member of the Association of Chartered Certified Accountants
- Member of the Association of International Accountants
- Member of the Canadian Institute of Chartered Accountants
- Member of the Chartered Institute of Management Accountants
- Member of the Chartered Institute of Public Finance and Accountancy
- Member of the CPA Australia
- Member of the Institute of Chartered Accountants in Australia
- Member of the Institute of Chartered Accountants in England & Wales
- Member of the Institute of Chartered Accountants in Ireland
- Member of the Institute of Chartered Accountants of Scotland
- Member of the Institute of Chartered Accountants of Zimbabwe
- Member of the New Zealand Institute of Chartered Accountants
- Member of the South African Institute of Chartered Accountants

B. **Graduate of HKSA/ACCA Joint Examination Scheme under Hong Kong law variant**

- Has acquired HKICPA membership and been exempted from Paper 2.2H – Company Law (HK) or Paper 2(H) – Legal Framework (HK) or Paper 2.2(H) – Corporate and Business Law (HK)
- Has NOT acquired HKICPA membership but has been exempted from Paper 2.2H – Company Law (HK) or Paper 2(H) – Legal Framework (HK) or Paper 2.2(H) – Corporate and Business Law (HK)

C. **Non-member Candidate**

- Graduate of HKSA/ACCA Joint Examination Scheme under non-Hong Kong law variant and has NOT acquired HKICPA membership
- HKICPA registered student
- Prospective QP applicant
- A person who is a full member of those accountancy institute as listed in Note 2.2.1 who joined their parent institute by completing its education, training and examination programme:

\_\_\_\_\_  
(Name of an accountancy institute as listed in Note 2.2.1)

XI. **Declaration:**

1. **I declare that the above information is true and complete to the best of my knowledge and belief.**
2. **I waive all claims against the Hong Kong Institute of Certified Public Accountants for any loss or damage I may suffer arising from this examination entry.**
3. **I understand that acceptance of my entry to this examination does not imply that I am qualified for the issuance of a PC or registration as a HKICPA member, where applicable.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please “✓” in the appropriate box.

★ At their first-time registration, applicants are required to submit a certified copy of the examination result transcript(s) issued by their parent institute showing the overall examination results for assessment purposes.