



Property, Infrastructure and Construction Interest Group (PICIG)

Visit to Civil Aviation Department Headquarters



Date	8 August 2014 (Friday)
Time	2:00 p.m. – 4:00 p.m.
Leader	Mr. Peter Choy, Convenor of the PICIG Organising Committee
Programme	<ul style="list-style-type: none">- Introduction of Civil Aviation Department and its function- Aircraft structures and materials; cabin design and safety features- Air Traffic Control operations and accident investigation
Assembly time & place	Round-trip shuttle service will be provided to pick up at Admiralty Centre at around 1 p.m.
Competency*	General Business and Professional Knowledge
Rating*	General
Enrolment fee	\$70 per person <i>(inclusive of the round trip shuttle service between HK Int'l Airport and Admiralty Centre)</i>
CPD hour	2 hours
Language	Cantonese
Capacity	50 <i>(priority given to PICIG members. Click here to join PICIG)</i>
Deadline	30 July 2014

* Details of [Competency and Rating](#) information

Registration

To register:

- By post or fax: Complete the attached enrolment form and return it to the Institute on or before **30 July 2014**, together with full payment. Cheque should be made payable to the "Hong Kong Institute of Certified Public Accountants" or "HKICPA".
- Fax registration will only be accepted if payment is made by any VISA / MasterCard or the BOC HKICPA UnionPay card. **Acceptance is on a first-come-first-served basis with priority given to PICIG members.** Confirmation of registration will be sent by email. If you have not received the confirmation by 1 August, please contact May Hung at 2287 7009 / Canace Leung at 2287 7089 or email: may@hkipa.org.hk



**PICIG Visit to Civil Aviation Department Headquarters
 Enrolment Form**

**Finance & Operations Department,
 Hong Kong Institute of CPAs**
 37th Floor, Wu Chung House,
 213 Queen's Road East, Hong Kong.
Fax no: 2893 9853

8 August 2014

(Please reply on or before 30 July 2014)

Please allow 4 working days to process your application. You can check your enrolment status at "My CPA" at www.hkicpa.org.hk.

Please use BLOCK letters :-

Name: (*Mr./Mrs./Ms.) _____ Membership No.: _____
 Company Name.: _____
 Position held: _____
 Telephone No.: _____ Fax No.: _____



Admission Fee: \$ 70/ HKICPA members

Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"

VISA / MasterCard BOC HKICPA UnionPay card

Card Number: _____ Card Expiry Date (MM/YY): _____

Cardholder's Name (block letters): _____ Cardholder's Signature: _____ Date: _____

I would like to have an official receipt. *(Remarks: Official receipt will be sent to your email address provided above.)*

- Notes:**
- Enrolments are accepted on a first-come-first-served basis with priority given to HKICPA members.
 - Full payment must be made before your application will be processed. No telephone reservation will be accepted.
 - The closing date for enrolment is **30 July 2014**. However, the Institute has the discretion to accept late applications as it sees fit.
 - Application by fax will ONLY be accepted when payment is made by credit card. Cash is strictly NOT accepted.
 - Successful enrollees will receive confirmation on or before 6 August 2014 by email whereas unsuccessful applicants will receive full refund.
 - Unless the event is cancelled due to unforeseen circumstances or bad weather, no refund for withdrawal will be given after the enrolment has been processed.
 - Bad weather arrangement:** The event will be cancelled if typhoon signal no. 8 or above / black rainstorm warning is hoisted, as announced by the Hong Kong Observatory, at or after 6:30 a.m. on the date of event. In the event of cancellation due to bad weather, the admission fee will be refunded.
 - The institute reserves the right to change the venue and date of the event due to unforeseen circumstances.

Personal Data: Your personal data collected from the enrolment process and administration of courses will be used for the purpose of the administration of the course on which you are enrolled. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis and, if applicable, for validation of CPD hours. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of CPD activities, members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link <https://www.hkicpa.org.hk/en/members-area/comm-preference/>. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at privacyofficer@hkicpa.org.hk or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy/>

Payment & Enrolment Status Enquiry: 2287 7381
 e-mail: finance@hkicpa.org.hk

Event Information Enquiry: 2287 7009 (May Hung)
 e-mail: may@hkicpa.org.hk

For payment by cheque, please fill-in your postal address for refund in case the event is full or cancelled.

Name :	Name :
Address :	Address :